CONGRESS REGISTRATION TERMS AND CONDITIONS

Confirmation

Upon completion of your online registration, you will be sent a confirmation by email. The confirmation is sent to the email address provided on the registration form, it will include an invoice and show any payment received. Please ensure to whitelist our email address: wgc-registration@mci-group.com.

Registration Fees (Currency, VAT and taxes)

All costs referred to are in US Dollars (USD). All payments must be made in US Dollars; no other currency will be accepted. Full payment is due for the registration fees. Registrations are only confirmed once the required payment has been received.

Modifications and/or new registrations made on-site will require immediate payment (by cash or credit card).

All congress fees are exempt from VAT.

Payment

The online registration platform is a secured site on which you can pay by credit card. Please note that **VISA**, **MasterCard and AMEX** are the only credit cards accepted. Please enter all relevant information on the registration form. Upon completion of the online registration process, you will receive a paid invoice (receipt) by email.

Should you be unable to process the payment by credit card, you may contact the Congress Organizer (MCI The Netherlands) **via email** at wgc-registration@mci-group.com to request payment by bank transfer.

In such exceptional cases when payment by bank transfer is accepted, you will receive instructions on how to complete your registration. You will then receive an outstanding invoice for your registration fees by email. This invoice includes all payment instructions as well as your registration number to mention as reference of the payment. All costs (such as currency exchange charges and bank collection fees) are to be borne by the ordering customer. Until payment is received in full, the registration will be held on "optional" status and cannot be confirmed.

Invoice

Only digital versions of invoices will be sent to participants upon completion of the registration. The invoice will be issued using the contact details provided on the registration form so please make sure you have provided us with the correct information.

Visa

It is the delegate's responsibility to investigate the visa requirements for entry to the United States of America and to apply for a visa, if necessary. Delegates who require an entry visa must allow sufficient time for the application procedure.

During the online registration process, delegates requiring a letter of invitation for visa application purposes may request this letter. You will need to provide your passport details. Upon completion of your registration fee payment, you will receive the Visa Invitation Letter (as a PDF attachment) by email.

Please note that neither the World Glaucoma Association (WGA) nor MCI will be able to contact or intervene with any Embassy or Consulate office on behalf of a registrant. The invitation letter does not financially or legally obligate WGA or MCI in any way. All expenses incurred in relation to the event and to obtaining a visa are the sole responsibility of the registrant. WGA and MCI do not accept any responsibility for travel, accommodation and/or other costs incurred due to the rejection of a registrant's visa application.

Cancellation of Congress Registration

Cancellation must be done in writing to wgc-registration@mci-group.com, and confirmed by the Congress Organizer. The following cancellation fees apply:

- In case of cancellation before or on April 2, 2025 (23:59 CEST), the registration fee will be refunded with a deduction of 30% as penalty charge.
- In case of cancellation from April 3, 2025 to June 2, 2025 (23:59 CEST), the registration fee will be refunded with a
 deduction of 70% as penalty charge.
- As of June 2, 2025 (23:59 CEST), the registration fee will not be refunded for cancellations or no-shows.

Any refunds due will be processed within 30 days after the congress concludes according to your payment method.

Name Changes

An administrative fee of **30 USD** will apply for each name change request submitted **before June 2, 2025 (23:59 CEST)**. After this date, the fee will increase to **100 USD**. To request a name change, please notify the Congress Organizer **via email** at wgc-registration@mci-group.com.

Please note that the new participant will need to take over all booked program items of the originally registered participant.

Badge Reprint

If a badge is lost or forgotten onsite, an administrative fee of **100 USD** will be charged for the reprint of the badge after identity verification (passport, driving license or other recognised identification documents).

Age Limitation

Registration and attendance at the Congress and all related events are restricted to individuals who are **18 years of age or older**, in compliance with current health and safety regulations. Please consider this requirement when planning your participation.

Registrations made by individuals under the age of 18 are unauthorized and violate these Terms and Conditions, leading to the automatic forfeit of their registration. Congress staff may request identification to verify age.

By registering for or attending the Congress, you confirm that you are 18 years of age or older and agree to abide by all Congress Terms and Conditions.

Photographs and Videos

The World Glaucoma Association (WGA) and WGC reserves the right to photograph and videotape the congress and participants and to use such photographs and videos in any internal and external communication referring to the association or WGC, such as on its websites and emailers, or other publications. By registering you consent to such uses.

Privacy Statement

For information about our privacy policy, see https://wga.one/terms-and-conditions/

To request that we remove your name from future mailings, send a written request, specifying the name, company name and address you are requesting to have removed from the mailing list, to info@worldglaucoma.org

By registering for the event, you are allowing the WGA to communicate with you via email, phone, text and social media (depending on what information is shared with the organization).

Data Protection

By registering to this event, you agree that your personal data will be processed by the WGA and the Congress Organizer, for registration and handling purposes, and to send you information in connection to WGA events. If you do not submit the data indicated as 'required', we cannot complete your registration. You have the right to access and rectify your personal data by contacting the Congress Organizer by email to wgc-registration@mci-group.com.

Badge Scanning & Personal Data

Participants may have their badge scanned when entering the congress venue, as well as selected session halls and the Exhibition Area. The scan is solely used for overall attendance tracking and crowd control, on an anonymous basis. Sponsored session organizers as well as exhibitors may use scanning devices for marketing or compliance reasons at the entrance of a sponsored session or in the Exhibition Area. By allowing a sponsor to scan your badge at the entrance of Sponsored sessions, or at a booth in the Exhibition Area, you express consent to them for receiving your personal data (such as name, company/institute, profession, country, e-mail address) collected during your congress registration.

Intellectual Property and Copyright

All materials, including in digital format, provided for the 11th World Glaucoma Congress, including but not limited to abstracts, posters, graphics, code, text products, software, audio, music and design are the property of the WGA. No content in whole or in part of the WGA materials may be copied, reproduced, uploaded, posted, displayed, linked to or used in any way without the prior written permission of the WGA. Any such use is strictly prohibited and will constitute an infringement of the copyright and other intellectual property rights of the WGA, or in the case of material licensed to the WGA, the owner of such materials.

If any delegates of the 11th World Glaucoma Congress receives or has access to confidential information, whether marked as confidential, subject to an obligation to keep such material confidential, the delegates shall strictly abide by such obligation and shall keep the WGA unconditionally and fully harmless and indemnified against any claims against the WGA as a consequence of any unauthorized disclosure of the confidential information.

Insurance and Liability Disclaimer

The WGA has the right to alter or cancel the congress or any of the arrangements, timetables, plans or other items relating directly or indirectly to the congress without prior notice for any reason beyond their control. The WGA and/or its Congress Organizer shall not be liable for any loss, damage, expenditure, or inconvenience caused as a result of such alteration or cancellation.

The Congress Organizer (MCI The Netherlands) works as an agent on behalf of the WGA. Neither the Congress Organizer nor the WGA may be held responsible for any loss, injury or damage to any property, whatever the cause may be.

Applicable Law

In any disputes that may arise concerning the execution or interpretation of the present General Regulations, both parties agree that they will be subject to Dutch law and that the commercial courts of Amsterdam will be competent, without prejudice to the WGA's right to initiate proceedings under the laws and before the courts of the participant's registered office in the event any sums are due by the participant to the WGA.