



Reading of the mentioned act made by us, the appellant declared to us that it contains the expression of his will.

In witness whereof, we have hereunto set our seal and our signature, as well as the references of this act of filing, on every page of the document lodged and have attached it to this act, which was signed by us, by the appellant and witnesses and the seal of our office.

of which act on two sheets.

The appellant:

Mr. NDIKURIYO Salvator  
(Signed)

The witnesses

Mr. KANGEYO Déo  
(Signed)

- Mrs. NDIHOKUBWAYO Floride  
(Signed)

The Notary

- KABAYABAYA Avite  
(Signed and sealed)



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« BURUNDI GLAUCOMA ASSOCIATION » BGA IN ACRONYM  
STATUTES

**PREAMBLE**

- Considering the Constitution of the Republic of Burundi;
- Considering the Ministerial Ordinance No. 530/219 of February 9, 2016 on the approval of the association "Action Citoyenne pour le Développement de l'Education au Burundi." (*Citizen Action for the Development of Education in Burundi*) ACDE in French acronym
- Considering the law n°1/02 of January 27, 2017 on the organic framework of Non-Profit Organizations effective in Burundi;
- Considering the correspondence letter n° 530/2959/CAB/ 2022 of April 14, 2022 taking note of the decisions of the General assembly of the members of ACDE;
- Considering the Minutes of the Extraordinary General Assembly of ACDE held on May 14, 2022;
- Acknowledging that glaucoma is a blinding disease nicknamed "Silent Thief of Sight", due to its progressive evolution of peripheral vision loss.
- Being aware that early detection and treatment remain the only way to avoid the evolution to blindness;
- Considering that unity is strength and that the grouping of glaucoma patients in an association is an important asset to take care of themselves

We, the active members of **ACTION CITOYENNE POUR LE DEVELOPPEMENT DE L'EDUCATION AU BURUNDI** «*Citizen Action for the Development of Education in Burundi*» (ACDE in French acronym), meeting in an Extraordinary General Assembly, freely decide the following:

**CHAPTER I: NAME AND DURATION**

**Article 1:** It has been granted by the correspondence n° 530/2959/CAB/ 2022 of April 14, 2022 an acknowledgement of the decisions taken by the General Assembly of the members of ACDE, in accordance with the article 89 paragraph 3 of the law n° 01/02 of January 27, 2017, bearing the Organic Framework of the Non Profit Organizations.

**Article 2:** A name change from ACDE to BGA has been decided in an Extraordinary General Assembly of the members dated May 14, 2022 with a national scope of action.

**Article 3:** The association has been created for an unlimited duration.

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## CHAPTER II: OBJECTIVES OF THE ASSOCIATION

**Article 4:** The objectives of BGA are:

- ✓ To contribute to the promotion of information and training activities for the population on the impact of glaucoma and other eye diseases on socio-economic development;
- ✓ To promote information and training activities for the population on the impact of glaucoma and other eye diseases on socio-economic development;
- ✓ Promote more collaboration between schools, families and the community for education and the fight against blindness in general and glaucoma in particular;
- ✓ Promote the strengthening and coordination of individual and/or collective initiatives for educational and health support;
- ✓ To fight against eye diseases in Burundi in general and glaucoma in particular;
- ✓ To organize seminars to inform and train patients on glaucoma to take care of themselves;
- ✓ Create a screening and care center for glaucoma patients;
- ✓ To screen the entire Burundian population for glaucoma because until proven otherwise, everyone is sick;
- ✓ To contribute to the care of glaucoma patients by improving access to information and treatment;
- ✓ To promote the management of glaucoma patients by improving access to information and medication;
- ✓ To identify children with eye diseases including albinos;
- ✓ Promote education for children with visual impairment or blindness
- ✓ To carry out actions to improve the performance of self-care activities for visually impaired people;
- ✓ To promote the spirit of mutual aid, solidarity and collective development; and
- ✓ To promote relations with other associations having the same purpose.

## CHAPTER III: CATEGORIZATION OF MEMBERS

**Article 5:** The Association is composed of four categories of members:

- ✓ Founding members;
- ✓ The associate members;
- ✓ Honorary members and
- ✓ Sympathizing members.

**Article 6:** Is a founding member any person having participated in the constituent General Assembly of the ACDE.

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The members are listed in the appendix to the letter of application for the name change of the Association.

**Article 7:** An associate member is any person who joins the association after the application has been accepted. The application procedure and the conditions of membership are specified in the Internal Regulations.

**Article 8:** Founding and associate members are active members of the association. They have the same rights and are subject to the same obligations.

**Article 9:** An honorary member is any person to whom the General Assembly awards this title in recognition of his or her special contribution to the achievement of the association's objectives.

**Article 10:** A sympathizing member is any person who shows the will to contribute morally and materially to the achievement of the association's objectives and to whom the General Assembly has awarded this quality.

#### **CHAPTER IV: MEMBERSHIP AND LOSS OF MEMBERSHIP**

**Article 11:** Membership in the association is free and voluntary.

**Article 12:** Membership is lost by resignation, exclusion or death.

#### **CHAPTER V: RIGHTS AND OBLIGATIONS OF MEMBERS**

**Article 13:** Every member has the right to participate in the Association's activities and to benefit from its advantages.

**Article 14:** Every member of the Association has the obligation to respect and uphold these statutes.

#### **CHAPTER VI: STATUTORY BODIES, MANDATE AND POWERS**

**Article 15:** The bodies of the association are:

- ✓ The General Assembly;
- ✓ The Executive Committee and
- ✓ The Supervisory Board

#### **Section 1: GENERAL ASSEMBLY**

**Article 16:** The General Assembly is the Highest Body of the Association. It is constituted by effective members of the Association. It has the widest powers for all acts concerning the Association's life, such as:

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## Burundi Glaucoma Association Statutes

- ✓ To set and approve the objectives of the Association;
- ✓ To approve the Statutes and the Internal Regulations;
- ✓ To approve amendments and modification of the Statutes and Internal Regulations;
- ✓ To recognize the quality of honorary and sympathizing members;
- ✓ To approve the reports, the balance sheet and the budget of the association;
- ✓ To set and approve the action plan and the program of activities;
- ✓ To elect and dismiss the members of the Executive Committee;
- ✓ To elect and dismiss the Supervisory Board members;
- ✓ Approve the membership and exclusion of members;
- ✓ To decide on commitments (partnership agreements and contracts) to public authorities and third parties;
- ✓ Approve other administrative and management decisions deemed extremely important by the Executive Committee for the association's interests;
- ✓ To decide on the dissolution of the Association;
- ✓ To decide on the acquisition and disposal of the association's assets;
- ✓ To decide on the allocation of the Association's assets in case of dissolution.

**Article 17:** The General Assembly meets twice a year in ordinary session and as many times as necessary in extraordinary session if the association's interest requires it.

**Article 18:** The meetings of the General Assembly are convened and chaired by the Legal Representative of the association and, in case of impediment, by the Deputy Legal Representative. In case of impediment of both, the General Secretary will assume this task. In case of failure of the latter, the meeting may be convened by one third of the effective members.

**Article 19:** The General Assembly can only validly sit when 1/5 of the effective members are present or represented and deliberate when half of the effective members are present or represented. No member may hold more than one proxy in case of representation. Decisions are taken by a 2/3 majority of the effective members present or represented. If the quorum is not reached, a second meeting is convened within 30 days. It deliberates by a 2/3 majority. For the Extraordinary General Assemblies, if the quorum is not reached, the second meeting is convened within 15 days.

**Article 20:** For important decisions such as dissolution and/or change of the headquarters or functioning of the statutory bodies, they are taken by a majority of 3/4 of the effective members present or represented.

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**Article 21:** The deliberations of the General Assembly are recorded in the minutes jointly signed by the Chairperson of the General Assembly and the General Secretary or the rapporteur in case of the latter's absence.

## **Section 2: EXECUTIVE COMMITTEE**

**Article 22:** The Executive Committee is the daily management body of the association. It is competent for all administrative and management acts. It reports to the General Assembly. It has a two-year mandate, renewable once.

**Article 23:** The Executive Committee is composed as follows:

- ✓ A Chairperson (Legal Representative) ;
- ✓ A Deputy Chairperson ( Deputy Legal Representative);
- ✓ A General Secretary;
- ✓ A General Treasurer;
- ✓ A Technical Advisor responsible for communication.

**Article 24:** The Executive Committee meets once every two months in ordinary sessions, and as many times as necessary in extraordinary sessions. It can validly decide only if 3/5 of the members are present.

**Article 25:** The Legal Representative represents the Association in all acts of civil life and is vested with all powers to this effect. He has the right to act before public authorities, third parties and the courts.

**Article 26:** The Legal Representative convenes and chairs the meetings of the Executive Committee. He ensures the execution of the decisions of the General Assembly. He shall perform all acts which are not reserved to the General Assembly for the good administration of the Association.

**Article 27:** In case of impediment or unavailability, he is replaced by the Deputy Legal Representative and, in case of absence of the latter, by the General Secretary of the Executive Committee.

**Article 28:** The executive committee may create working committees according to the needs of the Association. The organization, composition and terms of reference are specified in their act of creation by the Executive Committee.

## **Section 3: SUPERVISORY BOARD**

**Article 29:** The supervision of the day-to-day management of the Association is

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entrusted to three members, elected by the General Assembly from among the effective members, including a chairperson, a deputy chairperson and a secretary. The Supervisory Board reports to the General Assembly.

**Article 30:** The Supervisory Board meets once a quarter in an ordinary session and as many times as necessary in an extraordinary session upon convocation by its chairperson or, in case of his absence, upon convocation by its Deputy chairperson. Its mandate is for three years, renewable once. It validly meets if 2/3 of its members are present.

**Article 31:** The unavailability of a statutory member of the association is considered as a resignation. It is brought to the attention of the Executive Committee which informs the General Assembly which provides for his replacement within a period not exceeding three months.

#### **CHAPTER VII: ETHICS AND DISCIPLINE BOARD**

**Article 32:** The Association is committed to subscribing to and complying with the Ethics and Discipline Guide for Non-Profit Associations.

**Article 33:** In case of conflicts within the Association, after attempts to amicably resolve them, the General Assembly shall meet to set up an ad hoc committee composed of elected members among the effective members and whose task is to resolve the conflict.

If the committee fails and the conflict persists, the aggrieved person, after trying to resolve the above-mentioned conflict within the Ministry having the management of Non-Profit Associations in its attributions, shall refer the matter to the competent courts.

#### **CHAPTER VIII: RESOURCES OF THE ASSOCIATION**

**Article 34:** The resources of the association come from:

- ✓ Membership fees and monthly dues set by the General Assembly of members;
- ✓ Subsidies, grants, sponsorships, donations and legacies from natural or legal persons, national or foreign, granted and accepted by the Association;
- ✓ Income generating activities and
- ✓ Loans.



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## CHAPTER IX: SETTLEMENT OF DISPUTES AND SANCTIONS

**Article 35:** Disputes between the Association and third parties shall be settled by conciliation. In case of failure, they shall be submitted to the competent courts.

## CHAPTER X: DISSOLUTION AND DESTINATION OF ASSETS

**Article 36:** The dissolution of the Association is declared by the General Assembly meeting and deliberating with a 3/4 majority of the effective members.

**Article 37:** The decision to dissolve the association appoints the liquidators and specifies the allocation of the assets, after the settlement of the liabilities and the inherent liquidation costs.

## CHAPTER XI: VARIOUS AND FINAL PROVISIONS

**Article 38:** An internal regulation determines the detailed conditions of application of these statutes.

**Article 39:** For what is not provided for by these statutes and the internal regulations, the association declares to rely on the applicable law, regulations and practices.

**Article 40:** These statutes become effective on the day of the acknowledgement of these decisions of the General Assembly by the competent administrative authority in accordance with the applicable legislation in Burundi for Non-Profit Associations.

Approved by the Extraordinary General Assembly

Done in Bujumbura, on May 14, 2022

NDIKURIYO Salvator

Legal Representative

(Signed and sealed)



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Recorded by us, Lawyer KABAYABAYA Avite, Notary in Bujumbura, to day, month, and year above, under the number M/2831 of the forty-third Volume of our office

Statement of costs: original	: 7.000
Shipment (3,000 x 10)	: <u>30.000</u>
	<b>37.000</b>

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